

reel or series of reels will be arranged chronologically with parts and classes grouped under the general classification scheme. In such cases the symbols of the lettered classes will appear in the table of contents following the unit number and the symbols of the numbered parts will appear to the left of each entry within the unit. These reels will bear the caption of the political entity concerned, a reel number with inclusive dates, and that part of the symbol which may be applicable to and inclusive of the materials.

Principles of logic cannot be followed strictly in grouping certain types of materials on some of the reels due to practical factors involved in their physical assembly. Economy and facility in printing, cataloging, shelving and marketing the reels and use of the material by students dictate a hundred feet as the practical length of a standardized reel of microfilm. The retention of association of materials within their proper holding collections, the identification of their original issuing authority, and the inclusion and preservation of stray items and hybrid materials present additional problems in making up individual reels. These considerations require a continuing readjustment of the arrangement scheme to meet new situations and to allow for contingencies arising in future preparation of reels. Notes and cross references in the table of contents are being used as aids in locating and correlating materials which may logically appear to be displaced from a normal order. In time a general index of the collection will provide a more adequate finding tool.

James C. Hiatt, Benjamin R. Wilkinson, Peter L. Long, Wallace C. Wade and Lena H. Slevin all participated in microfilming Class B and Winifred Dye proofread most of the film. Dorothy Fordyce Lucas helped assemble and rearrange the film material and prepared the table of contents for the reels composing Part I of Class B and Pauline Purdin Evans prepared Part II. Proper reference citation to be made by users of the microfilms will be RSUS., followed by the reel symbol and number and the unit number.

The Check-List of Session Laws and the Check-List of Statutes ... published by the National Association of State Libraries have been the basic guides used in assembling Class B.